

## **Business Regulations Task Force**

### **MEETING NOTES**

**March 11, 2010 12:30 p.m.**

**Committee Attendance:** LD Gilbertz, Megan Lehman, Mark Christensen, Susan Jerke, Philippe Chino, Brandi Beecher, Mary Melaragno

LD, task force chair, opened the meeting.

Group discussed recruiting new members. New suggestions – PreCorp, Barb Doyle, Ralph Kingan or Lyle Murdock from Wright, and Charlie Anderson.

Mark talked about development challenges and suggestions.

- Create timeline for complete development process
- Joint planning district development standards are difficult
- Some design standard are not up-to-date

LD suggested a flow chart to be able to determine where the process gets bottlenecked. Megan will bring the County's process flow chart to the next meeting.

Susan added that the contractor's licensing process is cumbersome. Process needs to be reviewed.

Group discussed the goal of the group. LD gave some options but group did not decide on anything.

**Goal** (developed at 1<sup>st</sup> meeting):

City and County need to have a unified front for a consistent clear process to make it easier for existing and new companies to do business.

Other suggestions for goal:

- 1) City and County need to have a unified front for a consistent clear process to make it easier for existing and new companies to flourish in business.
- 2) To have a consistent and clear process within the City and County to entice new businesses and ensure existing one flourish (prosper).
- 3) City and County need to have a unified front for a consistent clear process to make it easier for existing and new companies to do business.

- 4) To have a consistent and clear process within the City and County to entice new businesses and promote growth in existing ones.

Objective: Work with City and County to implement Memorandum of Understanding for standards of development in the Joint Plan District Boundary

Strategy: -Develop a Committee of contractors, developers, surveyors, project managers to meet with elected officials on the need for MOU

-Outcome- Get City/County to dedicated staff to draft MOU

Objective: Improve working relationship between elected officials

Strategy: -Create better relationships through MOU process

Objective: Implement consistent, seamless development process for City and County

Strategy: -Hire specialized consulting firm to evaluate and make recommendations

-Use MOU Committee to work with Consultant and staff to implement recommendations.

*Other Discussions:*

-Regulations Standards are out of date

-Contractors Licensing Process

-Need clear timeline for entire development process

-Need point of contact or project manager for development process

**Action Items:**

- Brandi will contact Wright representative and Charlie Anderson.
- LD will contact PreCorp for a utilities representative.
- Megan will work with Barb Doyle.
- Megan will bring Development Process Flow Chart to the next meeting.

**NEXT MEETING March 18<sup>th</sup>, 2010 12:30 p.m. at CCEDC Board Room**